

# GUIDE TO PREPARE THE PAPER FOR THE 3rd INTERNATIONAL FORUM ON HEAT TRANSFER (14pt. Times New Roman Bold)

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E-mail : nagasaki@uinter.ac.jp (9pt. Times New Roman)

*Keywords : (Use 9pt. Times New Roman Italic)*

## ABSTRACT

The author affiliation should consist of college or company, city, zip code, country name of the authors followed by the e-mail address for the corresponding author.

The length of individual papers should be 2 to 6 pages using A4 paper, including all tables and illustrations. The heading ABSTRACT should be 9pt. Times New Roman in bold capital letters and flush left with the left margin. The text of the abstract should be 9pt. Times New Roman with 100-150 words. The first line of each paragraph should be indented three letters from the left margin, with all run over lines being justified on the right and left margins. There should be no extra space from the heading to the text that directly follows it. The preferred spacing to the next heading is two (2) line spaces.

## 1. INTRODUCTION

The margins and spacing are summarized in Table 1. Parts or sections may be numbered, if desired, as shown in INTRODUCTION and EXPERIMENT.

Within the text, reference should be cited by giving the last name of the first author and the year of publication of the reference. There are two possibilities to refer a paper such as: 'It was shown by Nagasaki (1999a) that the·····', or 'It has been shown that ····· (Nagasaki, 1999b)'.

A short biography of the authors should be included at the end of the paper together with author's photo in order to facilitate future friendship and collaboration. Photo size should be approximately 3×2.5cm and flush left.

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Table 1 Margins and spacing.

Margin	dimensions in mm
Top	30
Bottom	25
left (odd page)	20
right (odd page)	15
left (even page)	15
right (even page)	20
column spacing	6
beginning of ABSTRACT	80 from top

## 2. EXPERIMENT

### 2.1 Experimental Apparatus

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### 2.2 Technique

**2.2.1 Data acquisition.** All figures should be numbered consecutively and have a caption consisting of the figure number and a brief title or description of the figure. All figures should be clear, sharp, and of high quality and all text must be typed on it.

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Fig.1 Floor guide of presentation rooms in NBH.

